

Chinese Methodist Church In Australia, EMP Inc. Activity Risk Assessment

SECTION A – The Details						
Activity Name and Description						
Activity Location					Activity Date	
Ministry/dept. responsible					Person Responsible	
Assessors					Assessment Date	
SECTION B – Risk Assessment						
<i>The activity risk assessment must follow the principles and guidelines according to the “Australian Standard of Risk Management” on EMP MC Risk Management policy.</i>						
Tasks	Risks/Hazards	Likelihood	Consequence	Risk Rating	Proposed Control Measure	Responsibility
List each of the tasks for the activity	List the risks/hazards associated with each task	(L1-L5)	(C1-C5)	(L/M/H)	Nominate Control measures	Nominate the person responsible

SECTION C – Monitor & Review

Have elimination and control measures been incorporated in planning document? yes no

Have all leaders, volunteers and participants been aware of potential risks and of strategies to avoid risks? yes no

Monitor and Review – Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or a significant change occurs.

Authorised by: _____ Signed : _____