

**Chinese Methodist Church In Australia, EMP Inc.
Sunday School Teacher & Volunteer Declaration Form**

Teacher/Volunteer's Details			
First name		Last name	
Date of Birth		Contact number	
Email address			
Home Address			
<p>Do you have a current Working with Children Check (Blue Card)?</p> <p><input type="checkbox"/> Yes, blue card number: _____, expiry date: _____</p> <p><input type="checkbox"/> No. Please apply one at https://www.qld.gov.au/law/laws-regulated-industries-and-accountability/queensland-laws-and-regulations/regulated-industries-and-licensing/blue-card/applications/apply</p>			
Teachers & Volunteer Information & Guidelines			
<p>Thank you for your willingness to share your time, enthusiasm and skills with our Sunday School students. Chinese Methodist Church In Australia, EMP Inc. (hereinafter to be referred as EMP MC) Sunday School is committed to the safety and well-being of all students and while you are at church, we expect all people connected with us to uphold the values of our church and ensure their relationships and interactions with students are edifying and lawful.</p> <ol style="list-style-type: none"> Teachers & volunteers shall in all instances respect each student's rights and privacy. It is essential confidentiality is maintained. Never discuss any child's classroom performance or behaviour with other parents. All adults (18+) must have a valid Working With Children Check (Blue Card) in order to volunteer. The only exception to this is if you are the parent/guardian of one of our students in the same class and with a teacher – in this case, you will not need a blue card. All physical contact with students must be initiated by the student e.g., hugging or hand holding. If physical contact occurs, it must be in full public view of other children and adults. Students should not sit on laps. Please encourage students to sit near or around you. Emotional boundaries are in place to protect the feelings, emotional needs and wellbeing of students and determine the nature of appropriate relationships. Teachers and Volunteers must ensure that they respect emotional boundaries, including not using unprofessional criticism, shaming, discouraging, embarrassing or humiliating students or making overly familiar or personal commentary. We must encourage and build up our students through the Bible teaching. Teachers & volunteers to adhere to the Bible and our Methodist Faith. You can read more about the 26 Articles of Religion express the beliefs of the Methodist at our website https://emp.cmca.org.au/our-church/our-faith/ Please read our church Safe Church Policy and Photo/video Policy as attached with this form. 			
Expectations and Commitment			
<p>I agree and commit to the following:</p> <p><input type="checkbox"/> Adhere to the Code of Conduct of EMP MC.</p> <p><input type="checkbox"/> Adhere to the Safe Church Policy of EMP MC.</p> <p><input type="checkbox"/> Adhere to the Photo/Video Policy of EMP MC.</p> <p><input type="checkbox"/> Operate within best practices for the Sunday school ministry.</p> <p><input type="checkbox"/> Provide all relevant background checks.</p> <p><input type="checkbox"/> Be united within the leadership team.</p> <p><input type="checkbox"/> Attend all required meetings/trainings.</p>			

Church and Ministry Experience	
How long have you been attending this church?	
How are you currently involved in church life?	
Please describe any ministry group you have previously been involved in (within this church)	
Please indicate any previous training, formation and or qualifications you have that is relevant.	
Are you willing to undertake specific training for this role?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have a current First Aid Certificate?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Critical Overview	
<p>A. Have you ever had any child related work (paid or voluntary) refused or suspended? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>B. Have you ever had any allegations of misconduct from the following? <ul style="list-style-type: none"> - Bullying / harassment - Child Abuse - Sexual assault - Violence / aggression <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>C. Have you even been convicted or charged with a criminal offence? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>D. Have you ever had a child or young person removed from your care for any reason? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>E. Have you ever experienced substance abuse/misuse of alcohol, recreational/illegal drugs or prescription/over-the-counter medication? (or any kind of substance) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>F. Have you ever had your driver's license suspended or disqualified? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	

Endorsement Reference	
Name:	Role:
Phone Contact:	Email:
How long have you known the applicant?	
What is the relationship to the applicant?	

Declaration	
<p><i>I acknowledge that this information is correct, true and complete and I have provided it to the best of my knowledge. I understand omitting information and/ providing false information is sufficient cause for my application to cease. I have read the above information and agree to the guidelines and responsibilities.</i></p>	
Signed: (Applicant's signature)	Date:
Witnessed by: _____	Role: _____
Signed: (Witness's signature)	Date:

Documents read checklist:

- EMP MC Creating a Safe Church Culture
- EMP MC Safe Church Policy
- EMP MC Risk management
- EMP MC Photo Video Policy
- EMP MC Incident Accident Report Form
- EMP MC Permission Note
- EMP MC Reporting Concern Form
- EMP MC Sunday School Registration Form
- EMP MC Risk of Significant Harm Form